

# Spinney Hills Community Meeting

**DATE:** Tuesday, 3 September 2019  
**TIME:** 6:00 pm  
**PLACE:** Coleman Primary School,  
Gwendolen Rd, Leicester, LE5 5FS

The Meeting will be in two parts:

<p><b><u>Part one</u></b> A formal meeting to deal with standing items of business</p>	<p><b><u>Part two</u></b> An information and advice fair to meet with ward councillors and local service providers to discuss any issues or concerns</p>
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## **Ward Councillors**

Councillor Misbah Batool  
Councillor Mustafa Malik

**YOUR community. YOUR voice.**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### **Braille / Audio tape / Translation**

If you require this, please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed

## **PART ONE: FORMAL MEETING**

### **1. INTRODUCTIONS, DECLARATIONS AND APOLOGIES FOR ABSENCE**

Councillors will elect a Chair for the meeting.

Members are asked to declare any interests they may have in the business to be discussed.

### **2. ACTION LOG OF PREVIOUS MEETING**

**Appendix A**

The action log of the previous Spinney Hills Community Meeting, held on 21 February 2019, is attached for information and discussion.

### **3. WARD COUNCILLORS FEEDBACK**

Councillors will provide an update on ward related matters.

### **4. HIGHWAYS UPDATE**

An Officer from the Highways Team will provide an update on highways matters in the ward.

### **5. CITY WARDEN UPDATE**

The City Warden will give an update on issues in the ward

### **6. POLICE UPDATE**

Officers from the Local Policing Unit will be at the meeting to provide an update on police matters in the ward.

### **7. WARD COMMUNITY BUDGET**

**Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

An update will be provided on the Ward Community Budget.

## 8. ANY OTHER BUSINESS

### PART TWO: INFORMATION AND ADVICE FAIR

#### PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and  
find out information which may be of use:

<b>Ward Councillors</b> Talk to the Ward Councillors one to one	<b>Police Issues</b> Talk to your local Police about issues or raise general queries
<b>City Warden</b> Discuss any concerns with your local City Warden	<b>Ward Community Funding / Grants</b> Discuss the Ward funding application process and any related issues with the Ward and Community Engagement Officer

#### Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

#### For further information, please contact

Randeep Singh Mattu, Ward Community Engagement Officer (tel: 0116 454 1835  
email: Randeep.Mattu@leicester.gov.uk )

Or

Aqil Sarang, Democratic Support Officer (tel: 0116 454 5591 e-mail:  
Aqil.Sarang@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

*Contact address: Granby Wing, City Hall, 115 Charles Street, Leicester, LE1 1FZ*